



## Community Services Financial Analyst

### The City of Red Deer

We are currently recruiting for the right person to fill the position of Community Services Financial Analyst in our CSV Business Excellence Department. This position balances day to day responsibilities such as reconciliations, analysis and reporting with unique opportunities such as project participation, and input to policies and procedures. This position focuses on supporting the operations of utility rate model maintenance and analysis. A high degree of initiative and independence is required in performing these duties while supporting the Department and the Division. If you enjoy the strength of a team and are an analyst at heart, with an accounting designation or perhaps working on the road to your professional accounting designation this may be the right fit for you.

Ideally to fill this role you will have a four-year degree with a focus in accounting with a minimum of three years of related accounting experience, working with complex financial applications, and performing accounting duties throughout an accounting cycle. Preference will be given to CPA Candidates in pursuit of a designation.

In addition you will have:

- Working knowledge of financial and rate design models, and of Job Cost Accounting practices
- Knowledge and understanding of GAAP (generally accepted accounting principles) and PSAB (public sector accounting board)
- Capable of entering data efficiently and accurately. Knowledge of basic office, accounting and filing procedures and equipment
- Expert in Microsoft Excel and proficient in other Microsoft Office programs (Word, Outlook, PowerPoint, Visio). Experience required in working with large financial software systems. Experience with JDE, Tempest, City Wide Public Sector, and Infor Hansen Work Management would be an asset
- Ability to perform financial and budgetary analyses, prepare complete financial reports and complex account reconciliation
- Able to problem solve and communicate, both verbally and in writing, with a variety of internal and external stakeholders
- Ability to work independently and to demonstrate initiative and resourcefulness in achieving business objectives
- Ability to prioritize duties efficiently, using considerable discretion and resourcefulness
- Ability to process a high volume of information accurately on a daily basis and within tight deadlines
- Ability to perform multiple tasks independently and in teams, some of which may have competing priorities

#### What we offer:

In addition to the very competitive hourly rate of \$41.96 to \$44.17 and an excellent benefit package, we offer a great work environment with a dynamic and dedicated team of likeminded professionals.

If you like what you have read, and think this is the job for you; come build your career with The City of Red Deer. We are committed to a healthy, vibrant, and sustainable community. Our employees are the cornerstone of our organization and working with us will provide you with the opportunity to work in an ever growing environment and to work with an awesome group of people.



**We welcome applications until March 30, 2023.**  
For more information and to apply online, please visit us at  
[www.reddeer.ca/careers](http://www.reddeer.ca/careers)