

# Manager, Financial Reporting

Reporting to the Chief Financial Officer, the Manager, Financial Reporting's responsibilities relate to all aspects of the company's day-to-day accounting, financial reporting, budget and long-range plans (LRP), and cash management. The ideal candidate has a diverse financial accounting background and is a self-starting, deadline driven, highly detailed professional who practices discretion in all corporate matters.

### Key duties and responsibilities include, but are not limited to:

- Management of Coril's day-to-day accounting functions, including but not limited to payables, receivables, general journal entries, and month end/year-end close processes.
- Prepare and review, as applicable, monthly working papers for Coril and its managed subsidiaries, providing assistance to accounting staff on financial reporting matters as required.
- Review monthly, quarterly, and annual non-consolidated and consolidated financial statements for Coril and its managed subsidiaries, including preparation of KPIs.
- Development and review of Coril's non-consolidated quarterly forecast, annual budget and LRP.
- Preparation of all consolidated forecasts, budgets and LRP financial statements including coordination with subsidiaries.
- Manage Finance Team calendar and timeline for receipt of monthly, quarterly, and annual deliverables from subsidiaries.
- Prepare quarterly and annual Management and Board presentation materials as required, including presentation materials and analysis.
- Oversee various treasury matters including managing payment systems, cash reporting, including development of cash forecasting capabilities, and monitoring of FX transactions.
- Management of Coril's bank accounts, coordination of banking deadlines and monitoring of compliance with banking agreements.
- Prepare annual audited financial statements, including note disclosures.
- Prepare memorandums, recommendations and technical interpretations to management and external auditors, as required, documenting accounting policies in accordance with Accounting for Private Enterprises (ASPE).
- Manage the annual audit, including audit planning and coordination of audit-related requests with the Finance Team and provide assistance to external auditors with annual audit queries as required.
- Review monthly GST filings and ensure they are filed on a timely basis.
- Develop reports and templates in the company's financial reporting tool, as required, to support a variety of analyses.
- Monitor adherence to accounting policies and recommend changes and improvements as required.
- Assist with special projects as required.

#### **Candidate Profile:**

- CPA designated finance, professional paired with 7 10 years' experience in a similar position.
- A solid understanding of Canadian GAAP and ASPE.
- Proficient with MS Office 365, Vena (Financial Reporting Tool or similar platform), and QuickBooks.
- Diverse financial accounting background with experience in financial reporting, accounting, and auditing.
- Experience working with multiple currencies.
- Strong business acumen with a results-oriented focus.
- Superior oral and written communication skills combined with excellent interpersonal skills.
- Believes in continuous improvement and driven to question and improve processes, systems, practices as appropriate.
- Excellent organizational and project management skills.
- Motivated by a challenge, will pitch in wherever needed to see projects and tasks to completion and with the ability to adapt quickly to manage competing demands.
- Ability to identify and resolve issues in a timely manner; gather and analyze information and apply creative talents to problem-solving.
- Demonstrates accuracy and thoroughness and monitors own work to ensure quality.

#### **About Us:**

Headquartered in Calgary, Coril Holdings Ltd. ("Coril") is a family controlled private enterprise managing a number of portfolio companies and investments globally. Coril and its predecessor companies have a 125-year history in business spanning four generations of family shareholders. Coril is focused on strategically growing its asset portfolio through insightful investment assessments, prudent capital allocation, and appropriate oversight while supporting an integrity-driven Group-wide culture that leverages our reputation and enduring purpose. Our employees, executive and board members are committed to fulfilling our shareholders' stated purpose: "Our entrepreneurial family perpetuates business by leading passionate teams who embrace change to advance prosperity". (www.coril.com)

## Please send along a resume to <a href="mailto:careers@coril.com">careers@coril.com</a>

We are committed to fostering a workforce that reflects the diversity of the communities in which we operate. We thank all those who express interest, however only those selected for an interview will be contacted. All successful candidates must be legally entitled to work in Canada and successfully complete a background check.